

*"Success Together"*

## LEGAL HEALTH CHECKLIST (PERSONAL & BUSINESS)

### NATURE OF BUSINESS (If Applicable):

**STRUCTURE:** (Circle Each Applying) PARTNERSHIP/COMPANY/TRUST/(DISC/UNIT)/COMBINATION

### DETAILS:

PARTNERSHIP AGREEMENT:	YES / NO	DISPUTES COVERED:	YES / NO
NO OF PARTNERS/S'HOLDERS ETC:	_____		
SHARE HOLDER AGREEMENT:	YES / NO	DISPUTES COVERED:	YES / NO
UNIT HOLDER AGREEMENT:	YES / NO	DISPUTES COVERED:	YES / NO
SINGLE DIRECTOR COY:	YES / NO	GEN POA:	YES / NO
LEASE: (RETAIL SHOP LEASE?)	YES / NO	OPTION EXERCISED:	YES / NO
FREEHOLD: YES / NO	MORTGAGED:	YES / NO	

### TERMS AND CONDITIONS OF TRADE:

CREDIT ACCOUNT APPLICATION:	YES / NO	PERSONAL GUARANTEE:	YES / NO
QUOTES:	YES / NO	WRITTEN:	YES / NO
ORDERS:	YES / NO	WRITTEN:	YES / NO
RETENTION OF TITLE (ROMALPA) CLAUSE:	YES / NO	TERMS INCL:	YES / NO
DEBTOR PROBLEMS:	YES / NO	TERMS INCL:	YES / NO
PPSR/ SECURITY INTEREST REGISTRATION	YES/ NO	ACCOUNT TERMS:	_____

### INSURANCES:

LIFE ASSURANCE:	YES / NO	\$	IS IT ADEQUATE:	YES / NO
INCOME PROTECTION	YES/ NO	\$	IS IT ADEQUATE:	YES / NO
ACC/SICKNESS:	YES / NO	\$	IS IT ADEQUATE:	YES / NO
TRAUMA/CRITICAL ILLNESS:	YES / NO	\$	IS IT ADEQUATE:	YES / NO
BUY OUT/FUNDING INS:	YES / NO	\$	IS IT ADEQUATE:	YES / NO
PUT/CALL AGREEMENTS:	YES / NO N/A		LAST UPDATED	/ /
KEYMAN INS:	YES / NO	\$	IS IT ADEQUATE:	YES / NO

### PERSONAL:

WILL:	YES / NO	SPOUSE/PARTNER:	YES / NO	CHILDREN:	YES / NO
EPA:	YES / NO	SPOUSE/PARTNER:	YES / NO	CHILDREN:	YES / NO
AHD:	YES / NO	SPOUSE/PARTNER:	YES / NO	CHILDREN:	YES / NO
DO YOU HAVE A PRENUPTIAL OR BINDING FINANCIAL AGREEMENT:					YES / NO
SUPERANNUATION:	YES/NO			BINDING NOMINATION:	YES/NO
ACCOUNTANT:					
PH: _____	REF: _____	YES / NO			
FINANCIAL PLANNER:					
PH: _____	REF: _____	YES / NO			
INSURANCE BROKER:					
PH: _____	REF: _____	YES / NO			
RISK MANAGEMENT ISSUES: eg BANKRUPTCY/DIVORCE/DISABILITY	_____				